



FIELD OPERATIONS DIRECTOR

The Employee agrees to faithfully perform the following duties:

The **Field Operations Director** is responsible for communicating program field needs and ensuring proper coordination with the appropriate parties. They oversee volunteers for key operational areas related to field maintenance and other duties as outlined in the organization's By-Laws or as assigned by the Board of Directors.

Field maintenance responsibilities may include, but are not limited to: coordinating parking needs, field lining, mowing, moving goals, emptying trash, management of portable toilets, and ensuring that fields and facilities are prepared for use. This role requires a clear understanding of the specific field and facility needs of each program.

Responsibilities:

- a. Communicate with program directors to assess and understand field and facility needs for practices, games, and events.
- b. Coordinate and manage volunteer support for field-related maintenance tasks and improvement projects.
- c. Oversee field maintenance activities, including parking coordination on game days, field lining and layout based on age group and league requirements, grass mowing needs, emptying trash cans, and placement and servicing of portable toilets and goals.
- d. Monitor and maintain equipment and supplies related to field operations (e.g., paint, field marking tools, goals, flags, signage).
- e. Ensure adherence to facility-use guidelines set by the club and any governing associations.

Compensation \$3,000 (Three-thousand dollars) for the 2025-2026 club year, \$250 paid monthly from July-June.